**Life Middle School Waxahachie**

**Ms. Middleton- Room 201**

**7th Grade English and Reading (ELAR)**

**Daily Conference Times: 8:15am-8:45am**

**rachel.middleton@lifeschools.net**

**Course Materials**

Students should bring the following to class every day unless otherwise informed:

* Life School Planner
* Pencil, pen and highlighter
* 3-subject notebook
* Composition notebook/notebook paper
* Personal book to read when finished with class work

\*\* Work **MUST BE** completed in pen or pencil

**Classroom Rules**

1. **Instant Obedience**
2. **Respect for others**
3. **Respect for property**
4. **Diligence to duty**
5. **Listening Learning Position**

**Consequences for Violations**

1. **First offense:** Verbal warning
2. **Second offense:** verbal warning
3. **Third offense:** Behavior Referral Form, Tally or Detention & parent/coach contact
4. **Fourth offense:** Finalize Behavior Referral Form and Office Visit

\*Depending on the severity of the offense, some steps may be skipped.

**Teacher Expectations and Goals**

Students should always come to class prepared so they can maximize their learning time. I want to create a safe classroom environment where students are comfortable with stretching themselves and not afraid of failure. I want my students, as well as their parents, to feel that they can approach me at any time.

**Classroom Procedures**

Classroom procedures pave the way for student learning. Disruption of this will result in consequence. This class will adhere to the school rules as presented in the Life School handbook and classroom procedures.

As students enter the classroom, they should prepare for class by:

* Turning in any assignments, sharpen ALL pencils, and have all materials ready for class
* Checking white board for instructions/announcements
* Completing assigned bell ringer quietly and independently
* Reading personal book if finish bell ringer early

**Class Time and Teaching**

* Notes, handouts, examples and anything else given by the teacher should be kept and organized in the student’s composition notebook or folder. **DO NOT throw anything away unless instructed to do so.**
* Students are expected to take notes, demonstrate LLP (listening learning position) and participate in class at ALL times. Participation grades will be given.
* Students will occasionally have class time as well as enhancement time to work on homework.

**Class Work and Homework**

* Why? Practice, Preparation and Ellaboration
* When? Students should always complete and turn in all homework on time.
* Who? The student must do their own work, if work is stolen from someone else, the work may result in a zero and a referral.

**Absences**

If a student is absent, it is the student’s responsibility to get all the class notes and work that was missed.

Students will have 1 day per absence to make-up missed work during the absence (i.e. if the student missed 2 days, they will have 2 days from when they return to school to get their homework to the teacher).

If a student misses a test or quiz, the student must come before or after school within one week to make it up. You MUST schedule your make-up session in advance.

**Grading**

Homework must be turned in on time. Late work will be accepted up to 4 days, with a 10 point deduction per day. On the 5th day, the missing assignment will be a zero.

 **Grading Scale**

 Tests/Projects 50%

 Quizzes 30%

 Daily Work 20%

**Conflict Resolution**

If there is a problem with a tally, tardy, or dress code infraction, there is a proper way to discuss it. The student may schedule a time to discuss it, but that does not mean the offense will be taken away. **Class time will not be used to discuss the problem.**

If you have any questions, please don’t hesitate to contact me. The best way to reach me is through email at rachel.middleton@lifeschools.net.

I look forward to a wonderful year with you and your family.

Sincerely,

Rachel Middleton

**1st Assignment for the 2017-2018 School Year**

**(easy grade- due Monday, August 21st)**

**Instructions:**

Step 1: Read class syllabus (all of it)

Step 2: Ask Ms. Middleton if you have any questions

Step 3: Have your parents/guardians email me at rachel.middleton@lifeschools.net with the following information:

**Subject Line:** Course Syllabus Acknowledgement for Last Name, First Name and Class Periods (i.e. Middleton, Rachel 3rd and 4th)

**Type the following information verbatim in the email body:** “I acknowledge that my child and I have read and understood the information presented in Ms. Middleton’s 2017-2018 7th Grade ELAR Syllabus.”

**Type the following information at the end of the email:**

* Parent/Guardian Name(s)
* Student Name
* Email address and best contact number
* Class Periods